

Excel 2007 Keyboard Shortcuts

Standard Ctrl + N - New Workbook Ctrl + O - Open Ctrl + W - Close Window Alt + F4 - Quit Excel Ctrl + S - Save Ctrl + P - Print Ctrl + Z - Undo Ctrl + Y - Redo Ctrl + K - Hyperlink Ctrl + ' - Copy Cell Above Ctrl + ; - Insert Today's Date Ctrl + + - Insert Row or Column Shift + F11 - New Worksheet F1 - Help F2 - Edit Mode F5 - Go To F7 - Spell Check Alt + F11 - VB Editor	Selection and Navigation Ctrl + F - Find Ctrl + G - Go To Ctrl + H - Replace Ctrl + Arrow - End of Row or Column Ctrl + Home - Start of Worksheet Ctrl + End - End of Worksheet Ctrl + Page Up - Previous Worksheet Ctrl + Page Down - Next Worksheet Ctrl + Tab - Move to Next Open Workbook Ctrl + A - Select All Ctrl + Shift + Arrow - Select Range to End of Row or Column Ctrl + Shift + Home - Select Range to Start of Worksheet Ctrl + Shift + End - Select Range to End of Worksheet Ctrl + Spacebar - Select Column Ctrl + Spacebar - Select Row
Formatting Ctrl + B - Bold Ctrl + I - Italic Ctrl + U - Underline Ctrl + 1 - Format Cells	Moving and Copying Ctrl + X - Cut Ctrl + C - Copy Ctrl + V - Paste Click and Drag - Move Ctrl + Click and Drag - Copy
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